

Admissions Policy



Undershaw

Policy Title	Admissions Policy
First Published	September 2020
Last Date of Review	September 2024
Next Review by Date	September 2025
Reviewed By	Headteacher
Approved By	Governing Board
For publication on website	Yes / No
Signed by	Chair of Governors Headteacher September 2024

Undershaw is a specialist setting which provides 95 places for children, of all genders in the age range 8 to 19 years, with mild to moderate learning needs such as cerebral palsy, hemiplegia, and medical vulnerabilities.

Children can access the national curriculum and bespoke qualification pathways in a safe, secure, and friendly environment, which are delivered alongside our universal and targeted therapy provision.

1. Admission Criteria

For a child to be admitted, the school must be named, by a local authority, in the child's education health and care plan (EHCP).

Parents wishing their child to benefit from our specialist provision should ask their local authority to make a referral to our school to assess if the school is able to meet the needs of the child as specified in their EHCP. If the consultation is successful, we will inform the local authority that we can meet the need of the child and then the local authority will decide whether to name Undershaw.

Once Undershaw has made an offer of a placement, if there is a subsequent Tribunal, regarding placement at Undershaw, the school will hold the placement for up to three terms from the date of offer of placement.

Children who have been decelerated will be placed into their normal chronological year group unless there are exceptional reasons not to do so and the LA agree, in writing, for deceleration to continue.

2. Application

If you are considering asking the local authority to consult with Undershaw.

The process is as follows:

- Visit our website to understand our offer or attend one of our Open Mornings
- LA Consultation – contact your local authority to discuss making a referral to Undershaw
- The local authority will consult with Undershaw, and our Admissions team will review the consultation and proceed to a full admissions assessment, if appropriate
- Undershaw will inform the local authority of our decision
- The local authority will contact you to provide the results of the consultation
- If the local authority agree placement at Undershaw we will then contact you to discuss joining and transition details

If the school is oversubscribed, families with a child interested in joining, and for whom we have received a success local authority referral, will be placed on a waiting list.

3. Funding

All funding is through the local authorities, with whom we work closely. Where a consultation results in Undershaw being named your local authority will fund the place for your child.

4. Student Profile overview

Children with **mild to moderate** learning difficulties which may include these areas:

- Speech, language, and communication difficulties
- Sensory process disorders
- Specific learning difficulties, such as Dyslexia
- Developmental co-ordination disorders
- Attention Deficit Hyperactivity Disorders
- ASD and associated learning difficulties
- Medical vulnerabilities such as hemiplegia and chromosome disorders

All our students have an education health and care plan (EHCP)

Some may have found mainstream settings challenging due to their mild to moderate learning difficulties

We are currently unable to take children who present with the following

- Complex needs such as PDA
- Challenging behaviours that put them or others at risk
- Significant social, emotional, and mental health (SEMH) needs
- Trauma and attachment disorders
- High levels of staff support in order to keep themselves or others safe, or to make progress in their learning
- Exhibited significant long-term difficulties in attending school

The Undershaw Admissions policy aims to support our school vision:

- To be an inclusive school where the best interests of the child are at the heart of everything that we do.
- To be a school where we empower students to aspire and achieve.
- To be a caring and safe environment which allows students to thrive and flourish, and prepares them to be socially and economically engaged in the future.

Policy No/Name:	Admissions Policy				
Statutory: Y	Online: Y	Parago: Y			
Review Frequency: Yearly	Committee Review: C				
	2020	2021	2022	2023	2024
Staff Member responsible	Head Teacher	SHG	SHG	AB	AB
Nature of changes made	Initial Draft	Yearly revision	Yearly Revision	Yearly Revision	Yearly Revision
Date reviewed by Committee	September 2020	September 2021	September 2022	September 2023	September 2024

Date next review is due	August 2021	October 2022	September 2023	September 2024	September 2025
File Version	1	2	3	4	